



1:1 Student Chromebook Agreement

Clinton Public Schools believes that technology resources are a tremendous source of information that provides countless opportunities for students and staff in the District. Annual technology expenditures are appropriated district-wide to enhance student learning. The 1:1 initiative for students will create an enriched, collaborative learning environment. The purpose of this initiative is to continue our implementation of rigorous, relevant learning, while providing students with constant access to the latest educational resources.

Equipment

Students in 7th-12th grade will be issued the following equipment:

- 11.6" Chromebook
- Power adapter and cord

Distribution of Chromebooks

Students will be issued their Chromebook at the beginning of each school year. Before a student is issued a Chromebook, the following steps must occur:

- Students and parents must read and agree to all policies and procedures for use, care and maintenance of the Chromebook.

Collection of Chromebooks

At the conclusion of each school year, students must turn in their Chromebook, adapter and cord for maintenance. If a student withdraws from the District, the student must turn in the Chromebook, adapter and cord on the last day of attendance. Failure to return the Chromebook, adapter, or cord either at the end of the school year or when withdrawing from the District will result in a fee of up to \$225 to cover the replacement cost. Students who turn in a Chromebook in good condition (no damage greater than normal wear and tear) at the end of eighth grade will receive a new Chromebook when they start ninth grade.

Device Labels

All Chromebooks will be labeled with the student's name and barcoded District asset tag. Labels may not be removed, modified or tampered with in any way.

Cases/Charging Cords

Students may not personalize the outside of the Chromebook. It remains the student's responsibility to care for and protect their device. Families may choose to add a protective case or skin to personalize the device. Students will be assigned one charging adapter and cord with the Chromebook. The charging cords will be tracked by serial number. The student is responsible for the charging cord, and it must be returned with the Chromebook at the end of each school year or withdrawal from the District. Adapters are to remain at home for charging.

Taking Care of Your Chromebook

Each student is responsible for the general care of the Chromebook that he/she was issued by the school. Chromebooks that are broken or fail to work properly must be taken to the technology office as soon as possible. District-owned Chromebooks should never be taken to an outside computer service for any type of repairs or maintenance.

General Precautions

- Chromebooks should not be used near food or drink.
- Chromebooks should be used with caution with cord as the cord may be a tripping hazard.

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- Chromebooks must remain free of any personal writings, drawings, stickers, and labels (protective cases may be personalized).
- Chromebooks should not have heavy objects placed on or near them.
- Chromebooks should be transported with care.
- Chromebooks should never be lifted or carried by the screen.
- Chromebooks should be closed only after making sure there is nothing on the keyboard.
- Chromebook screens should be cleaned with a soft, dry microfiber cloth or anti-static cloth.

Operating System and Software

The Chromebook operating system, Chrome OS, updates itself automatically and is managed by the district.

Google Apps for Education

- Chromebooks seamlessly integrate with the Google Apps for Education suite of tools. This suite includes Google Docs, Spreadsheets, Presentations, Drawings and Forms.
- Work within these apps are stored via Google Drive in the cloud.
- Student accounts are issued and maintained through Clinton Public School's Google domain.

Additional Apps and Extensions

- Students are allowed to install appropriate and free Chrome web apps and extensions from the Chrome Web Store approved by the school or school district.
- Students are responsible for the web apps and extensions they install on their Chromebooks.
- Students should be aware that the addition of apps and extensions can impact the speed and performance of a Chromebook.

Using Your Chromebook At School

Each student is expected to bring a fully charged Chromebook to school every day and bring his/her Chromebook to all classes unless specifically advised not to do so by his/her teacher. Inappropriate media may not be used as Chromebook backgrounds or themes. The presence of such media will result in disciplinary action. Students will be encouraged to digitally publish and share their work with their teachers and peers when appropriate.

Using Your Chromebook Outside of School

Students are encouraged to use their Chromebooks for school work at home and other locations outside of school. A WiFi Internet connection will be required for the majority of Chromebook use, however, some applications can be used while not connected to the Internet. Students are bound by the technology guidelines within the Student Handbook and all other procedures in this document wherever they use their Chromebooks.

Content Filter

The District utilizes an Internet content filter that is in compliance with the federally mandated Children's Internet Protection Act (CIPA). All Chromebooks, within the School District network, will have all internet activity monitored by the District. Students will also be subject to content filtering at home while on District-owned Chromebooks. However, when a student is using the Chromebook out of the school network, internet usage is the responsibility of the student and the parent.

Repairing/Replacing of Chromebooks

All Chromebooks in need of repair must be brought to the technology office as soon as possible. Technology staff will examine the Chromebook and take the appropriate steps to repair the device. All repairs must be performed or authorized by the district technology staff.

No Expectation of Privacy

Students have no expectation of confidentiality or privacy with respect to any usage of a Chromebook, regardless of whether that use is for District-related or personal purposes, other than as specifically provided by law. The District may, without prior

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notice or consent, log, supervise, access, view, monitor, and record use of student Chromebooks at any time for any reason related to the operation of the District. By using a Chromebook, students agree to such access, monitoring, and recording of their use.

Appropriate Uses and Digital Citizenship

School-issued Chromebooks should be used for educational purposes and students are to adhere to the technology guidelines within the Student Handbook signed at the start of the school year and all of its corresponding administrative procedures at all times. Students in violation of these guidelines or other procedures in this manual will be subject to disciplinary actions. Students who do not adhere to these policies could have his/her Chromebook confiscated and network privileges at school disabled.

Estimated Repair Costs (subject to change)

Payments of repair/replacement costs will be made through the school main office. Every student is allowed one free repair for accidental damage (screen, casing, keyboard, touch pad) Any students that require more than one repair during the school year will be charged up to \$225. (pricing sheet below)

**Any Chromebook that is deemed non-accidental damage (malicious intent to cause damage) will be charged the full amount. All Chromebook issues not related to damage (bad battery, screen, touch pad issues) will be covered at no cost to the student.

Repair #1	Repair #2
\$0 ** Covered by Clinton Public Schools	Cost of Repair up to \$225

CLINTON PUBLIC SCHOOLS

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Student Name: _____ (Please Print) School: _____

Grade Level: _____

I have read the 1:1 Student Chromebook Agreement. I agree to follow the rules contained in this Agreement. I understand that if I violate the rules my account privileges can be reduced and I may face other disciplinary measures.

Student Signature: _____ Date: _____

Parent Name: _____ (Please Print)

Parent Signature: _____ Date: _____